



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		ROYAL EDUCATIONAL INSTITUTE
Name of the head of the Institution		Dr. Poonam Chaudhary
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01202761462
Mobile no.		9205985917
Registered Email		royaleducationalinstitute@gmail.com
Alternate Email		manishporwal2@gmail.com
Address		28Km Stone, NH-24(NH-9 Delhi-Hapur Bypass Road Dasna Post, Adhyatmik Nagar, Ghaziabad, Uttar Pradesh 201302
City/Town		Ghaziabad
State/UT		Uttar pradesh
Pincode		201302

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Dr. Manish Porwal			
Phone no/Alternate Phone no.		01202761462			
Mobile no.		8459040361			
Registered Email		royalstudentwelfare@gmail.com			
Alternate Email		manishporwal2@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.royaleducationalinstitute.com/aqar			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.royaleducationalinstitute.com/academic-calender			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.67	2013	04-Jan-2013	05-Jan-2018
6. Date of Establishment of IQAC			01-Jan-2007		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Seminar on Water		16-Jul-2017		65	

Conservation	1	
Art and Asthetics Workshop	15-Mar-2017 1	79
FDP on Micro teaching	05-Nov-2016 1	10
Language Proficiency Workshop	10-Aug-2016 9	80
Workshop on To prevent child marriage	12-Dec-2016 1	96
Workshop on Human Right	10-Nov-2016 1	95
Sanskrit sambhan shivir	21-Mar-2017 10	79
Teaching Methods FDP	08-Dec-2016 1	12
Computer Course	01-Sep-2016 30	10
Yoga and Meditation	01-Sep-2016 1	75
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes

If yes, mention the amount	100000
Year	2016

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Changes in infrastructure to suit the requirements of two year B.Ed programme

Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality enhancement and the outcome achieved by the end of the academic year.

Seminars, conferences and Guest lecture are arranged

Upgraded library by new book every year

Every year, the IQAC prepares performa of feedback of students

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Faculty Development Programs were organized to ensure the continuous learning for teachers. Continuous learning for teachers. Three faculty development programs were organized during the session.	Faculty Development Programs were organized to ensure the continuous learning for teachers. Continuous learning for teachers. Faculty development programs were organized during the session.
Academic autonomy was ensured through systematic check points All courses follow a lecture plan and all teachers prepare a course-file for their respective subjects each semester.	Academic autonomy was ensured through systematic check points All courses follow a lecture plan and all teachers prepare a course-file for their respective subjects each.
Institutional Social Responsibility activities were given due importance Many activities were organized during the session. Detail report in annexure	Institutional Social Responsibility activities were given due importance Many activities were organized during the session. Detail report in annexure
Academic Calendar (Holistically designed) The Academic Calendar for the session 201718 was more elaborate and was successfully executed.	Academic Calendar (Holistically designed) The Academic Calendar for the session 2017 was more elaborate and was successfully executed.

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	20-Sep-2012
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	07-Jun-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Royal educational institute has a proper Management Information system to get the information of Academic activities carried out in the institute. The institute has three level information systems to monitor and control the academic activities. The three levels are Top to bottom ,1 Strategic/ Planning level, 2 Control level/ Management committee/ , 3 operational level/ Faculty/ Class coordinators. Currently Institute has manual information system based on data collected. Under the management information system, all relative required information provided to the management / Academic Committee/AQAC/ Principal and faculty in form of structured format developed for the purpose. Students attendance Register used to determine the presence of student in the concerned lecture. Average attendance calculated on monthly basis to know the students interest in the particular subjects during the months. The strength of students in subject class indicates the faculty delivery response. The daily faculty report of the subject analyzes the topics /contents cover on the day. This help to analyze that whether the faculty is focusing on his curriculum as per the plan or is there any discrepancy. Performance under the students response is also evaluated on regular basis through the assignments/class test/ presentation. The grading system is used to assess</p>

the students performance under these categories. Internal /Pre Examination are done before the final examination to review the individual performance. The information collected in the MPR, process at operational level (Faculty/ Class Coordinators) and put up before the management control level / HOD/Principal level to review and to use it while taking prelim action on the various performances of students/faculty. All serious matter or below average performance ,brought in notice of top management to review and advise. The instruction given accordingly implemented at operational level and monitor by the HOD. The specific problem of students is also discussed with parents in arranged meetings. This help to review students performance and to sort out their problems. This also gives us platform to connect more with the parents and students and the society. However the management has agreed in principle to establish a soft ware in the institute to monitor the overall performances of every student .This will enable institute to make a faster information system to the management and parents.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Royal Educational institute (REI) is committed to provide the distinctive learning environment and skills, for understanding of self and others, to learn to solve personal and social problems and continually improving the overall performance of the 'Quality Management Systems'. The vision and mission of the Institute is stated below: VISION -"Developing new paradigms in education in management, computer application, teacher education and national values, leading to student empowerment with an inclination for creative and cohesive group functioning in a global scenario." Mission of REI focuses on student empowerment and developing functioning and performing in the global scenario. Managing business in the globalized scenario is the need of the hour and thus courses are formulated by CCS university to equip students to face this challenge. Also, the Institution focuses on developing new paradigms and inculcating national values for holistic development of the students. The teaching, learning and evaluation schedules are strictly as per the Academic calendar notified by the CCS University. The institute has well qualified, dedicated and experienced faculty. The pedagogy at REI provides ample opportunities for students to develop into trained and competent professionals by keeping abreast of the ever changing technologies. The Institute aims to achieve and excel as premiere technical/ management institution of the country.

The traditional classroom teaching is supplemented by regular tests, tutorials, group discussions, extensive lab work, projects, seminars and industrial exposure by way of industry visits and summer training. While teaching students and keeping pace with the evolving definitions and concepts, a sincere effort is also made to cover the latest developments in each subject area. The classroom environment is congenial and makes learning proactive and the students learn a sense of team spirit, responsibility and professional integrity. It helps in building a healthy student-faculty bond, which develops students to their fullest potential and harnesses the best in the teachers. The institute and Faculty members adopt numerous policies for bridging the knowledge gap of the enrolled 'weak' students to enable them to cope with the programme of their choices as well as promote, reward and facilitate 'advanced' learners. This includes mentorship, tutorials and remedial teaching. The entire approach is student centric. For well-planned curriculum delivery, lesson plan file is prepared by every Faculty member before commencement of Semester. As per the lesson plan the contents are delivered to the students and it is monitored by respective program coordinators and head of the departments and members of IQAC Committee. Internal tests are conducted to evaluate the performance of students. Students regularly make present power point presentations. Continuous review of the progress of syllabus completion, performance of the students, association activities are done in the department level meetings.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Yoga and Meditation	NIL	01/09/2016	30	Yes	Yes
Computer Course	NIL	01/09/2016	30	yes	yes
Strengthening language proficiency	NIL	25/07/2016	9	yes	yes
Communication skill and personality development course	NIL	01/10/2016	30	yes	yes
Sanskrit Sambhasam shivir	NIL	21/03/2017	10	yes	yes
Scout and Guide	NIL	19/02/2017	7	yes	yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Account	01/07/2016
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Humanities	04/07/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	85	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Seminar on Water Conservation	16/07/2016	56
Art and Aesthetics Workshop	15/03/2017	45
Computer Course	01/09/2016	50
Communication skill and personality development course	01/10/2016	54
Strengthening language proficiency	25/07/2016	53
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Teacher Education	62
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback is collected at various levels viz. Students, Parents, Teachers and Alumni. Then the feedback is analyzed at upper management and the action taken once the feedback is received. Feedback of stakeholders is sought regularly about infrastructure and learning resources for ensuring their satisfaction. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities. Feedback is also taken from faculties, stakeholders and experts regarding industry trends and feedback to identify new demands of

industry. Structured feedback is taken from students, alumni, employers and experts from academia, industry and research through course/programme review feedback. A team of faculties takes feedback of internal and external subject experts including feedback of all course faculties of campuses to define/review the course objectives, contents, learning outcomes and assessment tools and put up the recommendations. Feedback is taken from eminent experts to integrate their feedback while defining curriculum/ programme. Feedback from students is also taken through CR meetings, and corrective measures are taken accordingly to improve the teaching-learning processes. Students Feedback: The feedback is collected at various levels during the academic session. Academic feedback, from the class representatives are taken every week. a. General Feedback: feedback is taken on weekly basis regarding the general facilities including canteen, general hygiene and cleanliness. The actions to problems of urgent /immediate nature are addressed by the authority immediately. The other problems which require management decisions are put up before the Chairman and also addressed accordingly. The comments are accumulated at various levels in the course of the academic session the feedback taken every week from the student representatives of individual class. b. General feedback: Feedback is taken on weekly/fortnightly basis regarding the overall facilities such as computer lab, canteen, well known hygiene and cleanliness. The actions to issues of urgent /on the spot nature are addressed by using the authority straight away. The alternative issues which require management approval are addressed to the Honorable Chairman. c. Faculty Feedback: The academic behavior feedback from the students are analyzed and the essential corrective measures recommended to faculty members. The remarks are likewise shared with department for any corrective measures. Syllabus Coverage: One hundred syllabus coverage feedback is likewise gathered from the Individual Subject Teacher. e. Alumni feedback: The alumni of the college moved on to industry or for higher studies additionally give a feedback on how their years in the institution have helped them perform of their places of work/study. The alumni additionally supply constructive tips on helping the students gain extra recognition and improving themselves.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Teacher -Education	100	100	94

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	94	Nil	16	Nil	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
16	13	40	1	Null	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students are supported through remedial coaching classes and mentoring. Final year students are provided with mentoring from passed out students/Alumni to help them analyze job profiles and career options after completion of their graduation. Visiting and Guest lecturers also mentor students regarding overall development and further educational courses after graduation. Alumni committee is established to bridge the gap between current batch students and pass out for employability skills enhancement required in industry. Students are encouraged to participate in various Seminars, Workshops Symposiums. Subject wise special remedial classes are provided for slow learners. The mentors extend various supports to students, such as- Grievance Redressal Cell has been set up for listening and execution of complaints of students. • Placement cell has been set up to provide placement services related information to B.Ed. • students. Co-curricular and cultural events are organized. • Periodical Seminars and workshops are conducted for B.Ed. students. • A workshop on Teaching Skills Development was organized to prepare students for Practice Teaching. to appreciate meritorious regular students the students who are little slow in their grasping as compared to their counterparts are identified on the basis of their class participation, pass percentage, classroom performance, and regularity in submission of assignments, punctuality and personal interactions. The institute through its teachers handles it sensitively, and pays required attention to learners with various paces. The institution adopts following strategies for facilitating and motivating the identified slow and better learners. For Slow Learners: Every department organizes a series of programmes like remedial classes, mock test, debates, group discussions, proficiency and personality development workshops. The Mentors are appointed to meet the needs of the slow learners. They provide them personal, academic and social counseling. The mentors help the students, particularly slow learners to develop their personality and move ahead. Class Coordinator is appointed for every class to take special care, to monitor, guide, and help the slow learners improve. On the other side, the institute also identifies, the advance learners, and work on them as per the requirements. Advanced learners are facilitated with state of the art facilities in terms of well-equipped library provided with latest edition of books, online journals, computer labs, internet and other amenities. Co-curricular or extra co-curricular activities encourage participative learning approach. Advance learners are also encouraged to take up internships and industry based projects. Students also participate in research activities of the teachers and learn beyond the prescribed course curriculum. The various activities like, quiz, debates, seminars, exhibitions, etc., are conducted for advanced learners to motivate them and help them excel in all the fields. As a result of well-groomed advanced learners, the institute has bagged Certificates and recognition.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
157	16	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	16	Null	Null	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2016	Dr Manish Porwal	Assistant Professor	Bhart Vikas Parishad
2016	Ms Tripti Saxena	Assistant Professor	Bhart Vikas Parishad
2016	Dr Manish Porwal	Assistant Professor	Mauullana Abul K A Excellence award for Education
2016	Dr.Manish Porwal	Assistant Professor	Raj nagar welfare society
2016	Ms.Tripti Saxena	Assistant Professor	Raj nagar welfare society
2016	Ms.Arti Sharma	Assistant Professor	Raj nagar welfare society
2016	Ms Ritu Gautam	Assistant Professor	Raj nagar welfare society
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	E	year	27/05/2017	25/08/2017
BEd	E	year	12/06/2017	04/10/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Assessments done with the, weight -age from 25-50 in internal marks, depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. year end Internal Examination - written examination is held every year end. The weight age year end internal examination varies from 75- 50.Students subject knowledge is assessed through direct and indirect methods of Assessment methodology/tools like comprehensive examination, case studies are decided keeping in mind the parameters/learning outcomes to be measured and the desired emphasis during the delivery of a programme as prescribed in the course curriculum. The students who are little slow in their grasping as compared to their counterparts are identified on the basis of their class participation, pass percentage, classroom performance, and regularity in submission of assignments, punctuality and personal interactions. The institute through its teachers handles it sensitively, and pays required attention to learners with various paces. Revision lectures to help the students to have insight to the previously covered topics and connecting with the new topics, to enhance the communication between parents-teachers-students. Class room Interaction Co-curricular activities: Teachers also verify the students through numerous mechanisms along with ordinary interaction with college students, quizzes, assignments, every day attendance and mid-term examinations. Hence the students are assessed and marks provided to them in session with the department and as per the institute suggestions/coverage.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250

words)

The institute adheres to the Academic Calendar prepared according to the calendar provided by CCS University. Every year we prepare the academic calendar for the institute and also a department wise activity schedule for smooth functioning. This ensures that the curriculum is enriched through related activities like guest lecture, extension series and industry interaction. For the academic session academic calendar was prepared and followed for conduct of examination and other activities. The academic calendar is displayed on the institute website and also shares with the head of the departments so as to ensure proper execution. A copy of academic calendar for session 2016-17 is attached (Annexure 1) for reference. Being an institute affiliated to CCS University, we follow the academic schedule provided by the university. The Institute prepares their own academic calendar for various programmes which follow the timelines/guidelines and academic schedule of the affiliating University. Generally, the CCS University gives guidelines on the following in their academic schedule, along with annual cultural and sports meet schedule.

- -Beginning of the academic sessions.
- Last working day of the semester.
- Mid-term examination schedule.
- Annual Sports meet
- Annual cultural Fest
- End term theory and Practical examination schedule.
- Vacation schedule

The same academic calendar is published on institute's website before the beginning of every academic year. It provides plan for the academic year to students, teachers and parents. Considering the academic calendar, each department functions according to the teaching plan prepared at the department level.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.royaleducationalinstitute.com/programme-outcomes>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
E	BEd	Teacher Education	62	62	100

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.royaleducationalinstitute.com/student-satisfaction-surveys>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	30	Lord Shiva Society	10000	5000
Minor	30	Lord Shiva	10000	4000

Projects		Society	
View File			

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Water Conservation	Education Department	16/07/2017
Art and Asthetics Workshop	Education Department	15/03/2017
FDP on Micro teaching	Education Department	05/11/2016
Language Proficiency Workshop	Education Department	25/07/2016
Workshop on To prevent child marriage	Education Department	12/12/2016
Workshop on Human Right	Education Department	10/11/2016
Sanskrit sambhan shivir	Education Department	21/03/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Blood Donation Camp	Mrs Ritu Gautam	Rotary Club	20/03/2017	Teacher Award
Blood Donation Camp	Mr Neeraj Singh	Rotary Club	20/03/2017	Teacher Award
Mauullana Abul K A Excellance award for Education	Dr Manish Porwal	Rashtriya shiksha diwas samman samaroh	10/12/2016	Teacher Award
Safai Abhiyan	Mrs Tripti Saxena	Raj nager welfare society	15/04/2017	Teacher Award
Safai Abhiyan	Dr Manish Porwal	Raj nager welfare society	15/04/2017	Teacher Award
Blood Donation Camp	Mrs Tripti Saxena	Rotary Club	20/03/2017	Teacher Award
Blood Donation Camp	Dr Manish Porwal	Rotary Club	20/03/2017	Teacher Award
Safai Abhiyan	Mrs Arti Sharma	Raj nager welfare society	15/04/2017	Teacher Award
Blood Donation Camp	Mrs Arti Sharma	Rotary Club	20/03/2017	Teacher Award
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
CTET	Competitive	Lord Shiva Society	CTET Prepration	test centre	03/10/2016

	exam				
UPTET	Competitive exam	Lord Shiva Society	CTET Preparation	test centre	03/10/2016
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	Nill	Nill	Nill
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
B.Ed	10
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	10	Nill	Nill
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Community service	Participation Award	6	15
Safai Abhiyan	Raj Nager Welfare society	8	54
Blood Donation	Rotary Club	4	20
Scout and Guide	Bharat scout guide	9	62

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation	Participation Award	Rotary Club	4
Safai Abhiyan	Participation Award	Raj Nager Welfare society	5
Gender issues	Participation Award	Rotary Club	10
Community service	Participation Award	Udyog vyapar mandal	25

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
awaerness programe	Udyog vyapar mandal	illitracy programe	6	25
Gender issues	Rajnagar welfare society	Violence against Women	6	30
Swachh Bharat	Rajnagar welfare society	safai abhiyan	5	25

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	2	Individual Institute	10

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Teaching	Schools	01/12/2016	31/03/2017	61
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Royal College of Law	11/07/2016	Yoga Camp	85
Royal College of Law	11/07/2016	Workshop	55
Royal College of Law	11/07/2016	Inter College competition	36
Royal College of Law	11/07/2016	Teacher Exchange	4
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2500000	2561572

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Newly Added
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing

Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Saral ERP	Fully	Saral ERP	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8925	288353	50	3847	8975	292200
Reference Books	3150	106066	50	10094	3200	116160
Journals	12	8524	Nil	Nil	12	8524
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Library Automation	1	50000	Nil	Nil	1	50000
e-Books	200	Nil	Nil	Nil	200	Nil
CD & Video	104	Nil	Nil	Nil	104	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	25	1	1	1	0	2	2	20	0
Added	10	1	0	0	0	2	2	0	0
Total	35	2	1	1	0	4	4	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1200000	1384548	200000	195084

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College adopts standard established systems and procedures for maintaining the physical, academic and support facilities that are mentioned in the maintenance policy document of the institute. There are college level committees that look after the various aspects of the utilization and maintenance of the physical, academic and support facilities. Annual Physical stock verification of all laboratories equipment, office equipment, furniture, computers, departmental and central library is conducted by different committees constituted by head of institution and report is registered in specific stock register. Every department has its own stock register to maintain and record the equipments available in the laboratory. For maintenance of computers and other equipment,. Majority of expenditure for maintenance of college is incurred from the fees. Most of the fund utilized for maintenance and repair work is done from college fund. Generator and electricity facility: The college has set generator to provide full power backup to whole campus. The institution has a number of offline and online UPS for safe guarding sensitive equipments against voltage fluctuations and spikes etc. Minor maintenance of furniture items, metal fixtures and electricity faults is carried out by the approval of concerned committee of maintenance of electricity and office staff. Thus for maintaining cleanliness and to upkeep proper maintenance of college, temporary staffs are hired on daily wages, due to absence of appointment of permanent cleaning staff by the Government Of Uttar Pradesh. Antivirus software was purchased and is uploaded in all the computer of college. Antivirus software is purchased and is renewed for the smooth working of all the computers in the institute. The maintenance and housekeeping of the classrooms, laboratories, library, and the institute as a whole are taken care by nonteaching staff. Various laboratories ,library and sports room are maintained by the concerned Teachers InCharge. The college has network administrator and other personnel to check and updates the college website. Institute has large open ground for cricke t,court and other sports that is utilized by students. Maintenance of these sports facilities is taken care by Physical Education Teacher institute has adequate number of computers with internet connections and required software's distributed in different locales like office, laboratories ,library, departments etc. For safety of college premise, security camera (CCTV)is installed and security guard for day and night is appointed through external source. Also during examination and other special occasions, police personnel are approached. The college had a Building and Infrastructure Committee to look after the renovation of the building and approval of proposals regarding improvements of facilities in the college. This committee also maintained infrastructure facilities and equipments of the college. Recently multipurpose hall, toilets, administrative blocks, laboratories were

maintained and renovated .

<https://www.royaleducationalinstitute.com/policies>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	STUDENT WELFARE	68	163257
Financial Support from Other Sources			
a) National	UP Scholarship	67	2867292
b) International	0	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
SANSKRIT SAMBHASAN SHIVIR	21/03/2017	65	Sanskrit Bharti
Remedial Classes	12/04/2017	25	Royal Educational Institute
Mentor Mantee	08/08/2016	89	Royal Educational Institute
Career Counselling Cell	01/10/2016	35	Royal Educational Institute
Language Proficiency workshop	10/08/2016	80	Royal Educational Institute
Yoga Day	21/06/2017	80	Royal Educational Institute

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	CTET	25	25	5	Nil
2017	Career Counselling	25	25	5	15
2016	UPTET	25	25	7	1

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Noor Memorial School	15	2	B.D. Memorial School	10	4
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	1	ROYAL EDUCATIONAL INSTITUTE	Education	MMH College	MA(Eco)
2016	1	ROYAL EDUCATIONAL INSTITUTE	Education	SD College	MA(Eco)
2017	1	ROYAL EDUCATIONAL INSTITUTE	Education	SD College	MA(History)
2017	1	ROYAL EDUCATIONAL INSTITUTE	Education	MMH College	MA(Eng)
2016	1	ROYAL EDUCATIONAL INSTITUTE ROYAL EDUCATIONAL INSTITUTE	Education	Sushila College	MA(Eng)
2017	1	Royal Educational Institute	Education	Sushila College	MA(History)
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Orientation Programme	College	85
Safai Abhiyan	College	75
Dr.B.R. Ambedker Jayanti	College	52
Sports Day	College	75
Yoga Day	College	43
Diwali Mela	College	82
Guru Nanak Day	College	58
Inter Collegiate Debate Competition	College	4
National Voters Day	College	49
World Laprocy Prevention Day	College	52
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has a practice of identifying student representatives (on the basis of their interest) for each class and nominates them to the student council. The members from this council are adopted for different administrative bodies. The council is responsible for conducting many activities in the campus including curricular and co-curricular activities. The activities of the council would be supported by the participation of all the faculty members. The required funding for conduct of such events is met by the management of the institution. The institution has staff-student consultant committee to discuss and solve problems related to academic, co-curricular activities, extra-curricular activities. 1. Games and Sports Committee is made with the help of some teachers and students. 2. For Girls-Grievance we have student grievance redressal committee, have contacts with police if any misbehavior is done towards Girls. It is reported that till date no case has been reported. Special Helpline number for girls has been given. They can directly complain on 1090 Number. This Helpline number is duly looked after by U.P police. 3. Discipline committee- actively remains on rounds to different floors to maintain the discipline and decorum of the college. 4. Anti Ragging committee - It is constituted and strictly works under the supervision of Principal And Director of the College. No Ragging case has been reported till date. 5. Co-curricular and cultural committee- It operates when some function is organized in the college. 6. ICT learning committee -Faculty is given the charge of Maintaining ICT Tools

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

65

5.4.3 – Alumni contribution during the year (in Rupees) :

9400

5.4.4 – Meetings/activities organized by Alumni Association :

1.The members meet at least once in a year and discuss all the issues pertaining to the development of the institution both academically and otherwise. 2.The alumni participation basically is in areas of identifying the gaps between the levels of learning within the campus and the levels of learning expected by the industry. 3.The institution arranges lectures by alumni in different departments so that the students can be motivated to prepare themselves for careers in an environment of global competition.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college is practicing decentralization and participative management .Both teaching and nonteaching members actively participate in making and implementing different policies. Responsibilities are decentralized and participation of each member is defined. Principal formulates committees like IQAC, Examination, Student Welfare, Parent Teacher Associations, Alumni, Scholarship, Grievance Redressal Cell and many more. Meetings are held and policies are being formulated to implement the strategic plan of the college. Responsibilities are distributed through face to face meetings as well as by notifications. Principal including faculty is responsible for both the academic and administrative functioning of the college.It helps to make educational leadership effective for implementation and monitoring of various policies. • There are so many committees and all faculty members are part of it. Committees are formulated at the commencement of the academic session .Convenor including members are free to formulate plans and give final shape to them after discussion with the Principal. •. Alumni are also actively participating in these programmes. • The college has a Purchasing Committee .This is functioning for the welfare of each department of the college and following transparency. Purchase is being done through these funds and utilised efficiently. • The committees are responsible for the college time table, admission, examination and attendance of the students. . Class representatives play a vital role to maintain the discipline and decorum of the college. • Student participation is integral for all the activities of the college . • Seminars, Workshops, Sports events Orientation Program, Guest Lectures and Annual Functions are being organized successfully every year. This success is the result of the effort of every person related to the college. • . They are provided books, uniforms and fees from this contribution. All the workers, office staff and attendants are performing their duty sincerely to maintain the decorum of our esteemed college. Financial aid to nonteaching staff members are provided and welcome of the new staff members and farewell are celebrated jointly

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	royal College is an affiliated college of CCS University Meerut .The syllabus designed by the university is followed.The curriculum is meant not only for the bookish knowledge but developing their skills for growth and career, social and cognitive development.The whole syllabus is divided into units as prescribed by the university which is further divided through the 'Academic Calendar' of college which clearly specifies time duration for the completion of each unit, field surveys to be conducted, tests for the performance evaluation, Assignments for practical aspects, seminars and presentations to be conducted thereby covering all the details so that every task will be completed on time and the students will be benefitted there on..To provide a greater exposure to students and to widen their horizon of knowledge field trips/study tours are organized. Guest lectures, extension lectures ,remedial coaching are arranged to enlighten the students on different topics .These are planned well and executed .The students are mentored by the faculties.
Teaching and Learning	Teaching and Learning Interactive mode of teaching is adopted to make the class vibrant. Remedial classes, tutorials are taken to support the slow learners. Seminars, presentations, tests are conducted by the department teachers in the class. ICT tools are used to make the teaching more effective .Students are encouraged to develop the habit of asking questions. Team work is assigned to them to inculcate the qualities of sharing. Discussions are welcomed to remove the hesitations. They are encouraged to participate in cocurricular activities. Students are also mentored regarding their skills. Students are also encouraged to contribute article to college magazine by which budding talents are highlighted.
Examination and Evaluation	Examination and Evaluation Quality education requires an effective

teaching and learning environment both inside and outside the classroom.

Assessment of performance is an internal part of teaching and learning process. • In the beginning of every educational session there is an orientation program which gives an insight of entire course curriculum, question pattern etc. • Tests/ Assessments are conducted periodically.

• Students are advised and encouraged to solve previous years question papers. • Remedial classes are conducted for those students who scoreless marks in assessments or those who are slow learners, so that they can become competent enough to clear their exams and enhance their knowledge. • Tutorial classes are also arranged on regular basis, so students can clarify their doubts regarding complex topics of the subject and prepare for their assessment.regarding the same. • Mentoring system is implemented in the college , so that students can approach their mentors regarding any query related to the course curriculum • Multiple seminars, assignments and projects are conducted in every academic session. • Assignment papers are provided to students before the final examination. • After every internal examination answer sheets are shown to students so that students can understand the evaluation process and if there are any queries it can be considered for rechecking. These initiatives have helped the students to enhance their performance levels on various aspects like understanding of subject matter, writing skills and sharing of thoughts amongst each other. Regular tests, assignment quizzes, internal examination, seminar presentation are organized to evaluate the improvement of the students. After every internal examination answer sheets are shown to the students so that they can understand the evolution process and if there are any queries ,it can be considered for rechecki

Research and Development

. The staff members are involved in active research some are pursuing Ph.D., presenting papers in National International seminars. Teachers are also contributing articles to research journals.

<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Library, ICT and Physical Infrastructure / Instrumentation: Students are also provided books from both the central and the departmental library. Library is equipped with T.V., computers and wi -fi connectivity. INFLIBNET DELNET facilities are available to the students and faculty. Login Id and password has been provided to access these facilities from library and from anywhere they want. Smart class facility is one of the main features of this government college.</p>
<p>Admission of Students</p>	<p>Admission of Students The College is affiliated to CCS University, Meerut. The admission of the students are strictly followed as per the rules of university. Eligible students apply online to get admission in the college. Merit list is declared by the university and the students get admission in the opted college. After the declaration of merit list by university, students have to fill online application form to get</p>
<p>Human Resource Management</p>	<p>Human Resource Management Senior faculty members are chosen as the convenor and advisor of each committee by the Principal .Every successful event and programme is the result of joint venture. The college is getting best result by practising and utilising the available man power</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Student Admission and Support</p>	<p>Eligible students apply online to get admission in the college. Merit list is declared by the university and the students get admission in the opted college. After the declaration of merit list by university, students have to fill online application form to get admission in the college. From the very first step of the admission to the last result, the whole process is following the online procedure. Beside this, the other beneficiary programmes for the student such as Scholarship ,Examination forms, Result all are following online process.</p>
<p>Examination</p>	<p>The process of examination as, declaration of the date sheet ,filling up the examination forms, getting admit cards, and declaration of the result are the part of e governance. The</p>

college receives the nominal roll list from the university.

Planning and Development

the college follows all the policies and the rules implemented by the Govt. of U.P. All the construction work, renovation and purchasing are being done through etender process. The procurement process followed by college based upon the policies laid down by Government of Uttar Pradesh in its Financial Handbook. Based upon the requirements, tendering process is initiated by estimating the quantity and the cost of the items to be procured. The estimates are approved by Competent Authority. Based upon the estimated cost and time frame of procurement, tender type is decided and accordingly notice inviting tender is released. As per the orders of Government of Uttar Pradesh, procurement is also done through GEM portal. In case of unavailability of product /item/ service on GEM portal, the procurement is done through open market on lowest price. Although every effort is made by College to procure through etendering website of Government but in some cases of procurement of less than Rs.10 lakhs value, product / items / services Etendering process is not required. In the preceding academic years the renovation and up gradation work of Seminar Hall was done through etendering process. This college being a Government institution follows the policies, procedures, terms conditions laid down by Government. Administration Department of Higher Education, U.P

Administration

Department of Higher Education, U.P., has its own website .All the information are uploaded on the site to make employees aware about each and every information. Information regarding recruitment, GO's, service rules and so on are available on that.College website is also functional.

Finance and Accounts

At the time of admission, online payment of the fees is accepted by the college. The transaction of salary is also done online by treasury .All the payment, purchasing are being done by online. Student Admission and Support Eligible students apply online to get

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Dr. Manish Porwal	IQAC	CCS University, Meerut	500
2016	Dr. Manish Porwal	Seminar on The Pathway to the Institutional Development for NAAC Accreditation	Dr. ram Manohar Lohia National Law Uni.	500
2017	Dr Manish Porwa	Modern Teaching Techniques	Govt. P.G. Coll ege Fatehabad	600

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Micro Teaching Skills	NIL	05/11/2016	05/11/2016	10	Nil
2016	Teaching Methods	NIL	08/12/2016	08/12/2016	12	Nil
2016	Computer Course	Computer Course	01/09/2016	01/10/2016	5	5

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	16	21/07/2016	21/07/2016	1
Micro Teaching Skills	10	05/11/2016	05/11/2016	1
Teaching Methods	12	08/12/2016	08/12/2016	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	16	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The teaching Staff of the Royal educational Institute are benefited with the Group insurance scheme , Leave facility in addition to the government holidays. The institute also provides sponsorship to the faculty for the publication of research papers in renowned publications. In some cases registration fees is also paid by the institute to participate in the international/national seminars. Leaves also granted to participate in respective seminars.</p>	<p>Non teaching Staff is also benefited with Leaves. Institute also contributes in education fees of nonteaching staff's children admitted in Royal Educational institute.</p>	<p>The institute offered various awards to the students during their education period. Best student award, In a special category of "beti padao beti bachao" best students award to Girls students. Awards, under the category of sport and extracurricular activities are also given to the top three participants in each category. Parent's teacher meeting arranged for solving the students Grievances/ problems. The institute is also arranged Free Day trip for educational visit in important place. Free training session of various personality development programs.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute offered various awards to the students during their education period. Best student award, In a special category of "beti padao beti bachao" best students award to Girls students. Awards, under the category of sport and extracurricular activities are also given to the top three participants in each category. Parent's teacher meeting arranged for solving the students Grievances/ problems. The institute is also arranged Free Day trip for educational visit in important place. Free training session of various personality development programs.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Lord Shiva Educational Society	100000	IQAC quality enhancement

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6.4.3 – Total corpus fund generated

1800409

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Mr Pradeep Sharma	Yes	College Level Committee
Administrative	Yes	PVAR Associates	Yes	College Level Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Regular meetings are organized by the ParentTeacher Association in every academic year. Suggestions to improve quality of education are also welcomed. Parents are informed about the progress and attendance of their ward. The parents are the main stakeholders. Their suggestions are most important for development of the college. The feedback is also received from the parents of students of the college. The staff cooperation and students counselling /career guidance have been appreciated by 85 of the parents. 63 of the parents felt that the sports activities conducted in the college is satisfactory

6.5.3 – Development programmes for support staff (at least three)

During the year 2017 many development programmes are organised by the institution for Support Staff. • In this connection on 16 September World Ozone Day celebrated by the institution. The purpose of this celebration is to make aware them about the environment and make them Ecofriendly. • IQAC organized workshops , Investment for their betterment. • On 21 June the Institution celebrate World Yoga Day on which benefits of Yoga were told to them for better health.computer training is organised.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

After the first cycle of the NAAC, the college is continuously moving towards all round development. The suggestions given by the NAAC team, has been implemented in the college at various level and still the college is trying to achieve its set goals. •The college has started Computer Course, Communication Personality Development, which are helping students to achieve their ambition and they are becoming update. •Research is being promoted in the college •Mentoring of the student is also a new system of the college in which all the teachers have assigned about 40 students. Mentoring System for students to minimize dropouts through Personal Counseling is evidence of success–better results in the Examinations, more regular attendance, increase participation in cocurricular activities, better discipline in campus and respectful relationship between teachers and students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Sanskirt Sambhasam Shivir	21/02/2017	21/02/2017	01/03/2017	79
2016	seminar on Water Conservation	16/07/2016	16/07/2016	16/07/2016	65
2017	Workshop on Art And Aesthetics	15/03/2017	15/03/2017	16/03/2017	55
2016	Micro Teaching Skills FDP	05/11/2016	05/11/2016	05/11/2016	10
2017	Teaching Methods FDP	08/12/2016	08/12/2016	08/12/2016	12
2016	Computer Course	01/09/2016	01/09/2016	01/10/2016	10
2016	Yoga and Meditation	01/09/2016	01/09/2016	01/10/2016	75
2017	Remedial Classes	03/04/2017	03/04/2017	10/04/2017	25
2016	communication and personality development	01/10/2016	01/10/2016	01/11/2016	25

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Prevent Child Marriage	12/12/2016	12/12/2016	35	10
Workshop on Human Rights	10/11/2016	10/11/2016	40	9

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Water harvesting system was installed The whole campus lightened with LED bulbs to reduce electricity consumption. Solar panel was installed

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	14

Provision for lift	Yes	1
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	2
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	25/01/2017	1	National Voters Day	Awareness on democratic Values	55
2017	1	1	30/01/2017	1	World Leprosy Prevention Day	District Leper Officer	75
2017	1	1	15/04/2017	1	Safai Abhiyan	Nagar Nigam	65
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	01/08/2016	Whoever adopts teaching as a profession assumes the obligation to conduct himself / herself in accordance with the idea of the profession. A teacher is constantly under the scrutiny of his students and the society at large. Teacher should: 1. Organize Learning resources. 2. Plan effective curriculum transaction strategies. 3. Conduct interactive classroom teaching 4.

Evaluate outcome of learning. 5. Implement compensatory education programmes. 6. Cater to special needs of disabled children. 7. Organize and guide a variety of co-curricular activities. 8. Train students in problem solving. 9. Participate in complementary education. 10 .Develop in students qualities of democratic citizenship and promote environmental consciousness. 11. Organize and participate in programmes of community service and development. 12. Manage their private affairs in a manner consistent with the dignity of the profession. 13. Express free and frank opinion by participation at professional meetings, seminars, conferences etc. towards the contribution of knowledge. 14. Maintain active membership of professional organizations and strive to improve education and profession through them. 15. Perform their duties in the form of teaching, tutorial, practical, symposium, workshop and research work conscientiously and with dedication.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teachers day	05/09/2016	05/09/2016	56
Republic Day	26/01/2017	26/01/2017	22
Independence Day	15/08/2016	15/08/2016	11
Voters Awareness Day	25/01/2017	25/01/2017	54

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

As an initiative for making campus eco friendly, the college's "nature

club"conducted the various activities: • Separation of biodegradable and non biodegradable waste setting up green and blue dustbins • putting up of waste segregation charts to educate students about the same • Setting up of incinerators for disposal of used napkins • Construction/ digging of Compost pit. • Setting up of ewaste collection box. • Plant biodiversity identification. • Putting up plant scientific and common names on the plates on plants • Planning for cleaning and maintenance/renovation of rainwater harvesting system present in college • To provide clean drinking water to students water purifiers have been installed and AMC is been done. • LED lights have been installed in newly established and changing of existing CFL by LED Lights is in process. • • Student volunteers were actively involved in various activities of nature club. • Power management settings were designed by the college and during new purchasing practices star rating guidelines for electronic gadgets is practiced. • Collection of condensed water from A.C. for gardening. • Reduce water footprint by intelligent practices. • Use of sprinkler system for watering main garden/field. • Use of Push button taps in drinking water supply. • Drinking Water quality is checked in house.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The image of an institution depends on its academic excellence and best practices. Since the college is managed by a spiritual institution, it has developed many healthy practices. Yearly Saraswati pooja on Basant Panchmi, daily Assembly in which the practice of reading heading of Newspaper is done. Many activities are conducted by the college towards making the campus environment friendly. Involvement of all students in micro teaching and macro teaching of their examination /subject to feel all students as teaching profession involvement. The significant activities are holding workshops, rallies, seminars on nature oriented themes, trainings, competitions and awareness programs for the protection of the environment for our future generation. The students and staff are motivated to use jute bags or cotton bags and a copper water bottle. National Anthem is sung as a mark of respect and patriotism. The students to give educational Updates in the assembly. The Swachh Bharath Abhiyan is undertaken where the faculty and students take part in cleaning the campus and the surrounding areas. The Differently abled students are provided with exclusive seating facility, and additional time during examinations. scout guide camp also organized in college campus . CTET and UPTET classes for B.Ed students and remedial classes for weaker students also scheduled in college premises.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.royaleducationalinstitute.com/best-practices-.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTION DISTINCTIVENESS:- Our College was established with the well defined objective to bring about holistic development of students and to create technically skilled manpower in various fields. Aim of our college is to facilitate journey of students from Information to knowledge and from knowledge to wisdom. In this process, the student does not only acquire formal education in the chosen area but receives all round understanding of the environment and social sensitivity required to become a responsible citizen. We are a result oriented organization dedicated to the noble cause of General, Technical, Management and teacher Education in India. We functions beyond race, caste,

creed, religion political spirit. The Management is very pragmatic progressive.

Today the Society has made a huge foray into the noble field of education, meeting the all-around requirements on various fronts including emerging areas. For it is to succeed, we have preserved our royal heritage and also provided the most modern infrastructure to our institute. Education today, not only focuses on imparting knowledge skills but also on the overall development of the students. Royal Educational Institute is going ahead on all avenues of education right from the basic knowledge to specialized technical knowledge. We have enriched the educational scenario in the city by offering a rich heritage, quality education and a dynamic facets of education for the young minds to perform innovation. The neighborhood of institute is surrounded by many Institutions and commercial buildings still it has green lavish campus with the space for various cultural and indoor sports activities. Our institute is also considered as an initial choice and preferred location for organizing various competitive examinations. The institute has the vision to uplift common masses by rendering value added education. To achieve this institute is continuously working towards creating professionals receptive to the changing demands of the global market.

Provide the weblink of the institution

<https://www.royaleducationalinstitute.com/institutional-distinctiveness-.html>

8.Future Plans of Actions for Next Academic Year

FUTURE PLANS 1. Modernization of more class rooms to e-classrooms using ICT tools. 2. To make researgence portal functional. 3. Conduct of workshops and seminars to all faculties of the College. 4.To embrace technology and digital initiatives, further to the development of skills and researches and enable our student for accessing the lifeline learning. We shall aim to become leader in technology enable teaching- learning and research institution. 5.To create a top class learning environment comparable with best in the universities.